



REMOTE LEARNING – UPDATED JANUARY 2021

1. Aims

This remote learning policy for staff aims to:

- Ensure consistency in the approach to remote learning for children who aren't in school
- Set out expectations for all members of the school community with regards to remote learning

2. Roles and responsibilities

2.1 Teachers

When providing remote learning, teachers must be available between 8:50am – 3:10pm. If they're unable to work for any reason during this time, for example due to sickness or caring for a dependent, they should report this using the normal absence procedure: Headteacher and BM by 7:30am.

Teachers are responsible for:

- We will provide up to 3 hours of live teaching to Reception through to Year 6. Maths and English will be taught daily as well as 1 lesson of RE per week. Afternoon activities will be sent out at the beginning of each week- there will be no expectation to turn all activities in. We will review our systems every 2 weeks.
- Each day may look different with a blended approach of live lessons, recorded videos and independent time. EEF 2021- Teaching quality is more important than how lessons are delivered. Different approaches to remote learning suit different types of content and pupils.
- Afternoon work must be set by Sunday evening.
- In EYFS, teachers will teach or set 3-5 activities per day: Phonics, Maths, Writing and at least other
- In KS1, teachers will teach or set 4 'lessons' per day: Maths, English, Phonics and topic.
- In KS2, teachers will teach or set at least 4 'lessons' per day: Maths, English, topic and at least one other.

Providing feedback on work (if not in National Lockdown)

- If requested, children in EYFS and KS1 should send any completed work to their teachers via Google Classroom.
- In KS2, if requested, children should upload completed work on to the Google Drive to share with their teachers. Teachers should then give feedback (if required) over the Google Classroom, or by marking pieces of work that have been submitted on the drive, within 48 hours. Should work be handed in late, this may not be reviewed by the teacher. Whole class feedback can also be given at the start of the next lesson.
- Teachers should respond to any emails from parents/children within 48 hours.

2.2 Keeping in touch with pupils who aren't in school and their parents:

- All teachers will take the register by 9.15am and will provide an end of day get-together/quiz/feedback opportunity. Attendance at these sessions is **expected**.
- If a child is not engaging with home learning (no contact for two days) teachers are to discuss this with the Headteacher telephoning the parent/carer. Attendance will also be marked as unauthorised if the child has not attended on line learning/school or sent in a message.
- Contact should be polite and encouraging. Teachers must not give out any personal details.
- Parents' Evening meetings are to take place as planned in October and in March, via phone calls or Google Meet

2.3 Attending virtual meetings with staff:

- Virtual staff meetings for all staff will take place as and when necessary. Teacher meetings will be face to face when the school returns.
- Locations (e.g. avoid areas with background noise, nothing inappropriate in the background)

2.4 Devices

Clanfield School will lend a Chromebook/IPAD to any child who does not have access to a digital device, to enable them to access their home learning and submit their work.

Mrs Rogers will contact families to gauge interest. This loan will last for as long as the period of home learning lasts. Parents/carers will be requested to sign an agreement whilst the Chrome book/IPAD is in their possession.

2.5 Teaching assistants

Teaching assistants must be available during their usual working hours. During this time, they are expected to check work emails and be available when called upon to attend school. If they're unable to work for any reason during this time, for example due to sickness or caring for a dependent, they should report this using the normal absence procedure.

Teaching assistants are responsible for:

- Leading Critical worker groups in school
- Supporting pupils who aren't in school with learning remotely, when requested by the HT
- Attending virtual meetings
- Completing any training/ school-related tasks as directed by the HT

2.6 Designated safeguarding lead

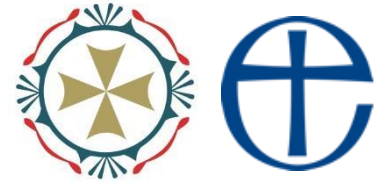
The DSL is responsible for:

- Maintaining contact, collating information, passing on information and responding to any concerns
- Weekly monitoring of vulnerable children
- Weekly spot checks of vulnerable children working on line
- Weekly email/calls with vulnerable families
- Updating relevant policies.
- Weekly monitoring of the attendance register
- Termly meetings with the Safeguarding Governor

2.7 Pupils and parents

Staff can expect children to:

- Be contactable during the school day from 8.50am – 3.10pm, although we do consider they may not always be in front of a device the entire time.
- Seek help if they need it
- Complete work to the deadline set by teachers.
- Attend morning and afternoon registration



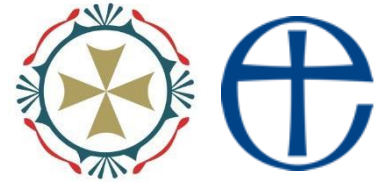
Staff can expect parents to

- Be respectful when making concerns known to school staff.
- Assist pupils to log on and then to leave to work independently

What 'remote learning' can I expect from Clanfield Primary School?

This information is to be used as a general guide and parents can expect further details of remote learning for their child as and when it is required. We aim to implement remote learning from your child's second day of absence. There are 2 general scenarios outlined below plus a National Lockdown plan; the first scenario where your child is not permitted to attend school and the second outlines the actions in the case of a whole bubble not being permitted to attend school.

| Circumstance | Remote learning |
|--|--|
| <p>In the event of a National Lockdown OR</p> <p>child's whole bubble is not permitted to attend school because they, or another member of their bubble, have tested positive for Covid-19</p> <p>My child (<i>and their siblings if they are also attending CPS Primary</i>) is absent because they are awaiting test results and our household is required to self-isolate. The rest of their school bubble are attending school and being taught as normal.</p> | <p>We will provide <u>up to</u> 3hours of live teaching to Reception through to Year 6. Maths and English will be taught daily as well as 1 lesson of RE per week. Remote learning will take a blended approach of live lessons and recordings. Afternoon activities will be sent out at the beginning of each week- there will be no expectation to turn these in. We will review our systems every 2 weeks.</p> <p>KS2</p> <p>Maths – this may be a combination of White Rose Maths videos (the scheme used in school), live lessons, slides, the screens shared in the classroom and resources/worksheets used in the classroom. We will offer, if technology allows, 3 live lessons and 2 WRH live videos. Live lessons will ensure the child can access the input before they work independently on task.</p> <p>English – the quantity will be dependent on the age/stage of your child. We will expect all children to read and log every day and as well as log into the class daily read. 3 live inputs, if technology allows and access to slides, screens shared in the classroom.</p> |



KS1

Maths – this may be a combination of white rose maths videos (the scheme used in school), live lessons, slides, the screens shared in the classroom and resources/worksheets used in the classroom. We will offer 3 live lessons, if technology allows and 2 WRH live videos. Live lessons will ensure the child can access the input before they work independently on task.

English – phonics will be dependent on age/stage and we will expect all children to read every day and be able to show and share what they have read. We will offer 2 live phonics and 2 live English lessons. The fifth day will be revision.

English and Maths for Reception

Live phonics and group reading will be on offer every day. There will also be live and recorded lessons linked to PSE and CLL. Daily Maths lessons will be planned each day. Activities, slides and presentations will be shared with families.

1:1 support

If your child receives 1:1 support and they are isolating, a more bespoke programme of support will be set up. This may include phone calls / video chats with your child's 1:1 support. They will usually be expected to still complete the learning set on google classroom.